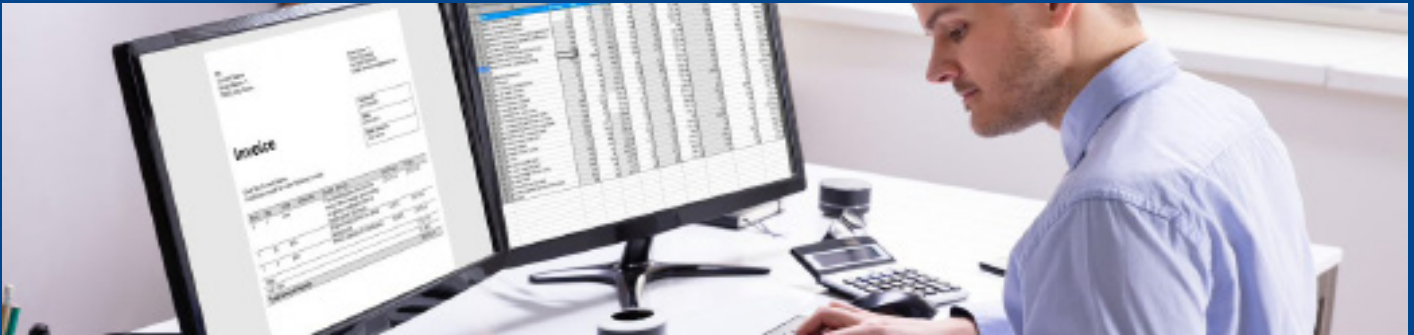


Analysis and Reconciliation

**Contract Start:**

1 March 2020

3 years + 1 year extension utilised

Expires: 29 February 2024**OJEU Reference:**

2019/S 239-586725

Hub Contact:E: corporate.services@eoecph.nhs.uk**Background**

Following the expiration of the previous Analysis and Reconciliation framework, the East of England NHS Collaborative Procurement Hub (the Hub) has launched an expanded replacement contract.

The main purpose of this framework is for the provision of retrospective analytical reviews and analysis of core spend and transactions, which can result in the discovery and recovery of overpayments.

The new framework has been refreshed and enhanced, with four new Lots added to the scope.

The Analysis and Reconciliation framework provides user organisations with a legally compliant route to market, along with the benefits of significantly reduced procurement timescales.

Contract Benefits

- In FY 2020/21, organisations that accessed the framework recovered a total of £66.5 million
- All suppliers operate on a 'no win, no fee' basis, so the contracting organisation only pays a pre-agreed percentage fee of the money recovered
- Contracting organisations can call-off directly with any of the suppliers appointed on the framework at pre-determined framework rates or run a further competition inviting all suppliers within the required lot
- The framework is designed to be resource-light, requiring very little time and involvement from the contracting organisation
- Suppliers take full responsibility for recovering any overpayments
- Organisations that have undertaken reviews in the past may undertake future reviews to maximise potential opportunities
- Services may be undertaken remotely, so suppliers can begin audits without physical access to trust premises
- The framework is fully compliant with EU procurement regulations, with consistent terms and conditions

The Hub is a collaborative NHS organisation that works with customers by using procurement and commercial expertise to drive value and efficiencies across the NHS.

Analysis and Reconciliation

Scope of Services

The framework is comprised of 11 lots covering a wide range of specialist auditing services:

Lot 1 - Telecoms

Direct and indirect lines, mobile networks and data circuits

- Call abuse
- Unusual calling patterns
- Redundant assets and services

Lot 2 - Energy

Electricity, gas, oil, coal, renewable energy and CRC/ emissions

- Voltage levels
- Check consumption rates and identify variances
- Identification of incorrect tariff applications

Lot 3 - Water

- Identification of excessive water usage
- Sewage abatement issues
- Water monitoring issues
- Instillation of water saving equipment

Lot 4 - VAT

- Identification of payment duplication
- Review of VAT rates and exemption calculations
- Strategies for reducing overall VAT bill

Lot 5 - Estates

- Review of historical rent and rate demands and recovery of any overpayments
- Check and appeal any rateable value discrepancies with a view to both recovering excess payments and lowering future liabilities

Lot 6 - Accounts payable

- Identification of overcharging and payment duplication

Lot 7 - Temporary staffing

- Identification of overcharging and payment duplication
- Review of hourly rates and hours worked versus hours charged

Lot 8 - Payroll

- Identification and recovery of overpayments

Lot 9 - Contract Compliance

- Review of contracts, focusing on price and contractual terms relating to any other area of procurement not covered under Lots 1 to 8
- Identification of overcharges and future reduced charges
- Suggestions for process improvement opportunities

Lot 10 - Software License Renewals

- Identification of overcharging and payment duplication

Lot 11 - Managed Spend Reduction and Recovery Solutions

Trusts interested in niche and/or innovative spend reduction and recovery solutions (including any innovative financing arrangements that underpin the funding of the solution) may contract these services under Lot 11.

All lots can be awarded via direct call-off or mini-competition.

Suppliers

Please contact the Hub for a full list of suppliers awarded to each Lot.

For further information, please contact:

Email: corporate.services@eocph.nhs.uk

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